



1st South African National Conference on Violence

15 - 17 August 2016

Birchwood Hotel & O R Tambo Conference Centre

The 1st SA National Conference on Violence: Mobilising Science, Community and Policy for Prevention will bring together researchers, interventionists, community agencies, and policy makers to focus on the science, community partnerships and policy formulations required for significant violence reduction and peace promotion in SA.

How to book a stand:

Step 1: Use the following link to access the booking site - <https://saviolenceconference.foundation.co.za/>

Step 2: Register for an account. (Complete the online form, select a password)

Step 3: Agree to terms and conditions

Step 4: Click Register Profile

Step 5: Select 1st SA National Conferences on Violence

Step 6: Select Satellite and Exhibition Bookings

Step 7: Select the "create new booking" button.

Step 8: Complete billing information

Step 9: Update invoice details

Step 10: Select the "Exhibition Booking" button in the centre of the screen

Step 11: View the floor plan

Step 12: Select your preferred stand number

Step 13: Add all additional information that they system requested. Or use the load my profile button at the top left corner.

Step 14: Click on "Finalise and Pay"

Step 15: Select "Step 3: Quotation"

Step 16: Click on "Generate new Quotation" button (you can view the quotation by selecting the pdf block under download)

Step 17: Once you are satisfied with the quotation you can select "Step 4: Finalize Booking"

Step 18: Click on the "Finalize" button (this will generate the invoice)

Step 19: You can view the invoice by selecting the pdf block under download

Step 20: You have booked your stand for the 1st SA National Conference on Violence.

